



Education Foundation

Enriching Our Schools

TEACHER GRANT PROGRAM 2009-2010

Individual teachers or groups of teachers at one site may apply for a grant of up to \$500.

School Name

**Applicant(s)*

Proposed Grant Title

Date when funds will be used

Applicant's Signature

Principal's Signature

**If more than one applicant, please provide whom check should be payable to. This person will be responsible for cashing check, completing Evaluation Form, returning receipts to Foundation.*

Please answer the following questions (attach additional sheets if more space is needed):

1. How will you use these grant funds in your classroom?

2. How will these grant funds support your curriculum?

3. Include specific budget information regarding resources needed and costs.

Note: If awarded, a one-page summary of your project will be required by June 4, 2010. This information will be posted on the CVEF website.

Completed forms must be returned to the Superintendent's Office by
Friday, October 16, 2009. Applications will be read in a blind format by a committee
comprised of Cajon Valley Education Foundation Board Members.

WHO SPONSORS THE TEACHER GRANT PROGRAM

The Cajon Valley Education Foundation is a nonprofit organization that generates funds and provides educational opportunities for students in the Cajon Valley Union School District. The Board of Directors consists of volunteers who live or work in El Cajon and willingly volunteer their time to support the efforts of the Foundation.

WHAT IS THE CVEF TEACHER GRANT PROGRAM?

The Cajon Valley Education Foundation's Teacher Grant program will provide up to \$500 per for creative projects to support and/or enrich the curriculum. Up to \$10,000 may be distributed as part of this competitive grant process. ***Applications may address any area of the curriculum and should benefit the children in the school year the grant is awarded.***

WHO IS ELIGIBLE?

Any teacher may apply for a teacher grant for use in his/her classroom. A group of teachers from the same school may also apply for a teacher grant for use either in their classrooms or school wide. If a team applies for a grant, the maximum allotment is still \$500.

PROCEDURES FOR EVALUATING AND AWARDING GRANT APPLICATIONS:

Each grant is evaluated in a "blind" format by a committee comprised of Cajon Valley Education Foundation Board members. Applications will be read without names or reference to the school from which the grant originated. More than one teacher at a school may receive a grant during the same funding cycle. Since this is a competitive process, grants may not be equally distributed among schools.

The criteria upon which each application is judged include:

1. Clear and Understandable Presentation: Is the explanation easy to understand, thorough, and does it adequately explain what the funds will be used to accomplish?
2. Impact on Student Learning: Does the project have a strong impact on students' learning? Will the students be better able to understand the subject matter because of the project?
3. Support of the Curriculum: How will this project support the curriculum at the specific grade level of the students involved?
4. Innovation and Creativity: Does the project present material or subject matter in a new or creative way?

If the total amount needed to complete this project exceeds the \$500 limit, the applicant must clearly show how the additional funds will be secured.

CVEF funds may not be used to pay for furniture, incentives or rewards, salaries or stipends, workshops or conference attendance, or for food/treats (unless the food is part of the unit of study and is an integral part of the activity to support the curriculum).